

Braishfield Neighbourhood Plan meeting 17th April 023 – 2.00pm

Attendees

Mark Sennitt (MS) (from 14.14)

Peter Quarendon

Mark Sands (MRS)

Maggie Batchelor

Brian Luff

Apologies

Michael Allen

Mark Tydemen

1. Approval of minutes 28th March: Approved;
2. Publication of minutes on web-site: BL – unless a point has been stated not to be for publication, it should be capable of being published. All agreed. MRS proposed that all review earlier minutes and let MRS know if there are any comments not for publication. PQ – had added two or so earlier minutes and planned to add them all. PQ – the website is not yet public and proposes to make it public once there is some content e.g. the published survey. MRS – perhaps on a future agenda have a discussion on what to add to our website. [MS joined from here]. MS – add an introductory note and then evolve it as matters progress.
3. NP designation:
MS sent the form to the Parish Council, who have completed it and are to return to MS to send.
4. HNS: MS summarised the earlier discussion being a concern that the output appears to be focused on affordable housing needs, and do we need the HNS as well as the village survey and would there be the risk of conflicting outcomes. MRS noted that Wellow had created a Housing Needs Assessment which appears to be a document prepared by their NP working party after the HNS. MRS had not had a chance to identify how other NP reports had dealt with HNSs. Discussed – agreed to not ask for a HNS at present and therefore do not need to mention an HNS in the NP survey.
5. Survey discussion:

- Contents – latest draft had kindly been formatted and circulated by PQ. No queries or proposed changes were tabled at the meeting. BL – ready to replicate the survey digitally once he knows the contents are finalised. BL was planning to use survey monkey – but the free version is not adequate so there will be a cost of c £300 for an annual licence – BL has researched other options which are no better and / or no cheaper. BL to circulate a note on preferred platform and cost for MS to present to the Parish Council.
- Map inclusion – the settlement boundary does not include any hamlets away from the centre of Braishfield which came as a surprise to most present! Perhaps add a note so that all reviewing the document is aware of that. Amend larger map (if possible) to show settlement boundary and not the conservation area.
- Timing – BVA happy to deliver with next BVN if they get the document by 25 May. Who to print? Ask the BVA who prints the BVN and see if they can print it for us – ask for a quote for 500 copies. Assuming deliveries in the first half of June, set a deadline of mid August.
- Delivery – BVN is delivered to a small number of properties outside of the NP area. All agreed to include them. MRS – check with Sarah / legislation that the proposed approach does not undermine the survey. MS – Sarah did note that we can ask organisations outside of the boundary. PQ – anyone can obtain one from the Pantry etc and complete one, or complete one on line. MRS – noted – perhaps simply disclose any widening? MB – do businesses also receive the BVN? PQ – yes but PQ will check. MB – do we know all businesses? MRS – ask TVBC for a list eg for NNDR and see if they can share that. All agreed that all businesses should receive the survey.
Other groups to be contacted – discussed – yes. How to identify them all – MS to ask Sarah if she has a list. Consider attending meetings of groups to promote completing the survey? Up to the organisation whether they complete one or just leave it to their members – the organisations can complete the business section.
- Responses – where do people have to return completed surveys to? Each member of the working party agreed to be used as a return address, plus the Pantry,

6. AOB:

7. Date of next meeting: Tuesday 2 May 2023 from 14.00 in The Church Rooms.