

Braishfield NP Meeting – Monday 23rd January 2023 at 2.05pm, The Village Hall, Braishfield.

Present:

Mark Sennitt
Mike Allen
Brian Luff
Maggie Batchelor
Angela Bevan
Mark Sands
Peter Quarendon

Apologies

Mark Tydemen

Guest – Sarah Hughes (TVBC)

1. Agenda item 1 – minutes of last meeting – approved.
2. MS outlined stages of NP within the context of the Neighbourhood Planning (General) Regulations 2012. Attention focussed on Reg 5 (submission of plan to LPA for approval) and the work required to achieve Reg 14 (pre-submission consultation and publicity). Reg 14 refers to the draft version of the NP, Reg 16 the final version and Reg 19 the referendum version.
3. SH outlined these stages in detail. and will send through forms re plan submission. Braishfield first step will be Reg 5 which SH reviews. If the proposed NP area matches the parish boundary then that will be accepted without a consultation so regs 6 -7 do not apply. Reg 8-10 do not apply.
4. SH noted that 7 NP's have been made and c10-12 are currently going through the adoption process. Wellow - Reg 14 consultation in hand – that is the first consultation. Reg 16 reached by Kings Somborne.
5. Reg 13 – we need to identify community organisations within Braishfield. We need to identifying local businesses? SH will identify CO's from outside Braishfield. They will all be consulted on the Reg 14, 16 and Reg 19 versions.
6. All Reg 14, 16 and 19 versions will be subject to a public consultation process (Reg 19 by the LPA). We will be required to keep records of those consulted and their responses.
7. SH then sends the comments to the examiner. Examiner does a site visit. Report published with recommendations which usually have to be addressed. So, an amended version of the plan is then put to a referendum (Reg 19) (SH sees the amendments before it goes to a referendum).

8. Funding – once the NP area is designated funding is available. Borough Council will have c £700 for this and then can apply for up to £10k for specific tasks. No set list of consultants who can be used but ask around other parishes to see who they used for what and use information already available in the public domain. Can seek funds at any stage in the process. SH advised that we should apply for funding once we are nearing R14 stage as will then have an idea of public opinion and the required consultants.
9. Public consultation – perhaps in the form of a questionnaire to all dwellings. SH can provide examples. PQ has circulated two. PQ – some responses will be about issues which are not relevant to a planning document. SH – agreed but they are important to people. Can mention them as other community issues as an appendix. MRS – which helps with engagement.
10. Community Infrastructure Levy (“CIL”) – when an NP is in place the Parish gets 25% rather than 15% as at present. MS – should we seek input on what those funds are spent on? SH – yes. NB CIL only raised on market properties and not on affordable housing.
11. MA – can we have two layers – an initial questionnaire and follow up / drill down? SH – yes. MRS – noted the questions can be simple scoring type or free form and one example which PQ circulated had a good mix. SH will review questionnaires before they are issued. Questions should not lead the respondents.
12. GDPR considerations – Parish Council will be data controller. Statements have to be anonymised (i.e. do not name who said what) but can be specific enough that the comment can be recognised. Responses per person – no age limit! Perhaps tailor questions for children?
13. MS – response rates? PQ – higher where door to door. SH – 30% is good. Make it easy – some use SurveyMonkey, or have a post box to return questionnaires. SH stated that respondents should provide a name and address to confirm validity of submission.
14. SH – housing needs survey (HNS) can be used to help understand local needs and provide evidence. Has to be separate to the main survey – Borough Council do it, not us. Results are then summarised and can help steer the NP. MS – ask the Parish Council first? SH – yes please. MS – together or after each other? SH – suggested general questionnaire first then housing needs survey. PQ – what forward looking time period does it look at? SH – immediate and up to 5-10 years hence.
15. SH advised that TVBC can carry out HNS and that this is a separate process to the PC NP – should take c3months to complete.
16. Discussion over the benefits of exception sites (site for affordable housing which can be outside of the settlement boundary providing affordable housing developments on more affordable land. Oak Close next to the Wheatsheaf is an example).

17. MB – can we influence the timing of housing delivery of the NP. SH advised that we cannot influence this unless there is a specific local reason to delay e.g. capacity in local schools, which is the case here. However noted that parents could take children to other schools.
18. MA – NP plans – how long does it remain valid? SH advised has to be subject to a review every five years to look for any local changes or changes to government policy. Can be amended by the Parish Council or a newly formed group.
19. Are the Conservation of Habitats and Species Regulations 2017 relevant to Braishfield? SH advised that they might be depending on nitrate neutrality issues which are more likely to be relevant with regard to new housing.
20. SH – here to help – SH does not come to this with an agenda.
21. Local information/census data –SH to send a link to some data. Noted that would be very helpful particularly if relates to PC boundaries.
22. Public Service mapping agreement – if SH is provided with a code from the Parish Council SH can download lots of information / maps for us. MS – much is in the Village Design Statement. NP = policy. VDS = guidance. So can use some of the VDS but note the different statuses. SH – do not need policies on all issues especially where policies are in place that confirm with LP and Govt. guidance.
23. TVBC can provide exhibition boards can be provided when undertaking consultations.
24. SH happy to attend any community meetings in due course. MS suggested that might be most appropriate when we have the response to the questionnaires.
25. SH left at 15.39.
26. Local Plan – due to be published in Q3 2023. Can change the Settlement Boundary. Housing Land Supply figure for 2021 at 6.83 years is slightly down on 2020 (7.18 years) but not enough to be of concern (lower – pressure to provide more housing).
27. Contact with other NP committees – MS to sort.
28. AOB – note to Parish Council that we would like a housing needs survey. MS and PQ to attend next Council Meeting.
29. Date of next meeting – Monday 6 March 2023 at 14.00.

The meeting closed at 15.48